COMMUNICATIONS PLAN

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Project Name Plan

Context and Project Background

Amazon is opening a new warehouse in Baltimore, Maryland. This specific type of warehouse will be the first one in the state and will create over 1,000 new jobs. The warehouse is expected to open in the fall of 2023. The facility will generate hundreds of new employment and boost the local economy. The purpose of this communication strategy is to educate and engage stakeholders about the new warehouse's opening. The launch of the new warehouse is a significant undertaking for Amazon since it demonstrates the company's dedication to the local community as well as its commitment to innovation. The warehouse will be one of the most technologically sophisticated in the world, using cutting-edge technologies to increase the efficiency and accuracy of Amazon's order fulfillment process. This project's primary stakeholders include local inhabitants, local companies, government officials, and environmental organizations. Local companies must be informed about the new warehouse and its implications for the town. Local companies must be made aware of the potential that the new warehouse will provide. The economic advantages of the new warehouse must be communicated to government authorities. Environmental organizations must be satisfied that the new warehouse will be constructed and managed in a sustainable way.

SWOT Analysis

Strengths:

The new Amazon warehouse will promote economic activity and create new jobs in the area, and the corporation has a track record of inventive success, all of which point to the company's many features. Amazon's new warehouse will aid in fulfilling the company's ever-increasing orders. Amazon places a premium on creativity and efficiency.

Weakness

The new warehouse might cause traffic and environmental problems, and Amazon has been criticized for its treatment of employees, thus these are weaknesses. Amazon has been called out for both its labor policies and its alleged tax avoidance strategies. It's possible that the new warehouse may cause traffic problems in the Baltimore area, which already is one of the busiest traffics in whole US.

Opportunities

Amazon may highlight its dedication to green practices in its new facility. When Amazon works with neighborhood establishments and nonprofits, good things happen for everyone. The new warehouse has the potential to stimulate the Baltimore economy and bring fresh investment to the city. If Amazon wanted to help out the neighborhood, it might form partnerships with other companies and organizations in the area. The new facility might be used by Amazon for research and development of future products and services.

Threats

The new facility may encounter resistance from neighbors and nearby companies, and Amazon may come under more regulatory monitoring. A lack of demand for the new warehouse itself. It may be more challenging and costly to run the new warehouse due to government requirements.

Key Audiences

Audience 1: Local residents

Persona:

- Name: Jane Doe
- Age: 45
- Occupation: Stay-at-home mom
- Education: Bachelor's degree
- Income: \$75,000

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- Family: Husband and two children
- Community involvement: Member of the local PTA and neighborhood association

Jane's early life was spent in Baltimore, where she was also born. She has a deep desire to see her neighborhood prosper. She is a busy mother who uses Amazon because of its low prices and ease of use. Jane's passions lie in spending time with her loved ones, giving back to the community, and reading. Jane has an interest in learning more about the upcoming Amazon warehouse and how it could affect her neighborhood. She is concerned about providing for her family and making sure they can afford the necessities.

Audience 2: Local businesses

Persona:

- Name: John Smith
- Age: 50
- Occupation: Small business owner
- Education: Master's degree
- Income: \$100,000
- Family: Married with no children
- Community involvement: Member of the local chamber of commerce

John has always been an entrepreneur. Ten years ago, he ventured out on his own and established a successful little business. He really hopes that Baltimore's economy will flourish. John likes reading business books, playing golf, and spending time with his family. John's goal is to assess how the new Amazon warehouse would affect his company and the local economy. He is also curious about the potential benefits to nearby companies from the facility. John's impressions and thoughts on the new Amazon distribution facility are mostly favorable.

Residents in the area are concerned about things like traffic, noise, and the warehouse's
effect on the environment. They are also thinking about the economic and employment
opportunities that the warehouse will provide for the neighborhood.

- Businesses in the area are excited about the potential gains in sales and clientele that the new warehouse will bring them. They are also worried about parking and traffic issues caused by the facility.
- The new warehouse will offer economic advantages to the town, which has caught the attention of local government leaders. They worry about the warehouse's effect on traffic, noise, and the environment.
- Concerns have been raised by environmental organizations concerning the effects of the new facility. They want to make sure the warehouse is environmentally friendly from the ground up.
- The media is keen on covering the launch of the new warehouse and its effects on the neighborhood.

Communication Objectives

General objective:

- Raise stakeholder awareness of the new warehouse launch.
- Inform and engage the public and key stakeholders in Baltimore, Maryland, about the launch of the new Amazon warehouse center.

SMART objective:

Raise the amount of people visiting the new warehouse website's landing page by 10% in the first month after the communication plan's release.

This goal is well-defined since it specifies the metric (visitors to the website) that will be used to evaluate success. The goal is quantifiable since it specifies a numerical value (10% growth). Since it is a reasonable objective, it can be attained. It fits well with the plan to promote the new warehouse opening, thus it is relevant. Time constraints are imposed by the specified deadline for completion (one month). For a new warehouse opening, here are three more SMART communication goals:

- Within two months of the communication plan's debut, boost likes, shares, and comments on postings regarding the new warehouse opening by 5%.
- The new warehouse opening should get 100 chances for media attention within three months of the communication plan's debut.
- Objective Within four months of the introduction of the marketing campaign, increase the number of employment applications received for the new warehouse by 20%.

All of these goals are SMART (that is, they are definite, measurable, attainable, relevant, and time-bound). They also fit nicely with the results of the SWOT analysis and the overarching objective of garnering more enthusiasm for the new warehouse's grand launch.

Primary Message

The opening of Amazon's new warehouse in the Baltimore will result in the creation of hundreds of new employment. The new warehouse will be an asset to the community and an environmentally responsible business.

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Tactics

- Social media: Amazon will announce the new warehouse opening and interact with stakeholders on social media sites including Twitter, Facebook, and LinkedIn.
- Email: Amazon will notify its subscriber base about the new warehouse's launch and extend invitations to grand opening celebrations by sending out email newsletters.
- Website: Amazon will announce the inauguration of the new warehouse with a page on its website. This website will detail the warehouse, the employment it's creating, and the ways in which the local community will benefit from its presence.

- Press releases: Amazon will notify local media outlets about the new warehouse's launch and give further information about the project through news releases.
- Media interviews: Amazon will have representatives available to talk to journalists about the upcoming warehouse launch and answer their questions.
- Community events: Amazon will hold public meetings to inform locals about the new distribution center and address any concerns they may have.

Measurement

Social media:

- Number of likes, shares, and comments on social media posts
- Reach (number of people who saw the posts)
- Engagement rate (percentage of people who saw the posts who interacted with them)

Email:

- Open rate (percentage of subscribers who opened the email)
- Click-through rate (percentage of subscribers who clicked on a link in the email)
- Unsubscribe rate (percentage of subscribers who unsubscribed from the email list)

Website:

- Number of visitors to the new warehouse landing page
- Pageviews
- Bounce rate (percentage of visitors who leave the page without visiting any other pages on the website)
- Time on page (average amount of time that visitors spend on the page)

Press releases:

- Number of media outlets that publish the press release
- Number of visitors to the new warehouse website from media outlets
- Social media engagement on media articles about the new warehouse

Media interviews:

• Number of media interviews secured

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- Reach (number of people who saw or heard the interviews)
- Positive sentiment in media coverage

Community events:

- Number of attendees
- Number of leads generated
- Social media engagement on posts about the events

Timetable

Month 1

- Coordinate tree planting event
- Draft social media content
- Begin developing webpage
- Issue press release announcing the new warehouse opening
- Host community event to introduce the new warehouse to the public

Month 2

- Continue social media campaign
- Publish webpage about the new warehouse
- Host media interviews to discuss the new warehouse
- Send out email newsletter to subscribers with more information about the new warehouse

Month 3

- Continue social media campaign
- Host additional community events
- Track results of communication campaign and make adjustments as needed

Example Messaging

Social media posts:

Show off some images of the new warehouse being built. Emphasize the new warehouse's positive effects on the neighborhood, such as the jobs it will generate and the money it will bring

into the local economy. Those who will be working in the new warehouse should be interviewed. Hold live Q&A sessions to address the public's concerns regarding the proposed storage facility.

Blog posts:

Create some blog pieces about the new warehouse, including its features, advantages, community effect, and the new employment it will bring about. Find out how the new warehouse will affect your sector by talking to professionals in the field. Provide examples of how other businesses profited from setting up additional storage facilities.

Email newsletters:

The new warehouse's building progress, job vacancies, and other warehouse-related news should be sent to subscribers through email newsletters. Send out invitations to subscribers for grand opening celebrations, community gatherings, and the like for the new warehouse.

Summary of Objectives and Keys to Communication

The communication strategy aims to communicate the word about the new warehouse, build awareness and support for it, ease fears about its potential effects, and highlight Amazon's commitment to environmental responsibility.

The plan's main ideas are as follows:

- Reach out to target audience using many channels, such as social media, email, website, press releases, and media interviews.
- Develop and disseminate engaging information that explains how the neighborhood will benefit from Amazon's new distribution center.
- Respond to stakeholder comments and be forthright with them about the effects of the new storage facility.

Communications Date

References

References Ang, L. (2014). Principles of integrated marketing communications. Cambridge University Press.Holper, P. N., & Csiro (Australia). Division Of Atmospheric Research. (1996). Communication plan. Csiro Division Of Atmospheric Research.Lukaszewski, J. E., & Lukaszewski Group. (2005). Crisis communication plan components and models : crisis communication management readiness. Lukaszewski Group.